Minutes of Croquet Victoria Council Meeting held Monday 19 October 2026 via zoom

1 Attendance

1.1 Present:

1.1.1 Directors:

Kate Patrick (President)	Wayne Lewis (Vice-President)
Sarina Cevaal-Hewitt (Secretary/NEDCA)	Robin Russell (Treasurer)
Pat Smith (Member/Ballarat & District)	Alister McDougal (Member)
Ian Potter (Member/Murray Valley)	Rita Jenkins (Member)
Treesh Reeve (Bayside)	Wayne Worladge (EMCA)
Peter Binks (Geelong)	Judy Hodder (Gippsland)
Heather Crawley (Goldfields)	Damien Hadfield (NDCA)
Trish Pedrotti (Goulburn Valley)	Terri Manwaring (SEMCA)
Bill Gardner (SWCA)	Kevin Beard (WMCMA)
vacant (Wimmera)	

1.2 Apologies:

Trevor Turner (Brimbank), Janelle Morris (Belmont).

2 Opening/Declaration of Interest

The President opened the meeting at 6.31 pm, acknowledging the traditional owners of the land on which we meet today, paying her respects to elders, past present and emerging.
There were no declarations of interest.

3 Adoption of Minutes of Previous Council Meeting

https://croquetvic.asn.au/minutes/20260921Council.pdf

Resolved that the minutes of the Croquet Victoria Council Meeting held 21 September 2026 be adopted as a true and correct record, noting that Judy Hodder also voted against the motion in Agenda Item 8.1.5.

Business Arising from Minutes of Previous Meetings:

3.1.1 Finance Sub-Committee Gender Balance:

Finance Sub-Committee meeting to be called. Gender Balance to be an Agenda Item. **Action Treasurer**

4 Adoption of Financial Report **Attached as Annex A**

Resolved that Financial Report be adopted.
Resolved drawdown of $25,000.00 from JBWere cash account to Croquet Victoria's trading account .

4.1 Business Arising from Financial Report:

4.1.1 Grants Line Item/Croquet Australia Affiliation Fees:

Both matters to be finalised prior to November 2026 Council Meeting.
Action Treasurer

5 Consent Items

5.1 Secretary's Report: including correspondence: **Attached as Annex B**

5.2 Sub-Committee Minutes Received and Distributed

Health & Safety Sub-Committee: 23 September 2026

5.3 Regional Reports: **Attached as Annex C**

Resolved that Consent Items be accepted.

6 Business Arising from Consent Items

6.1 Secretary's Report:

Resolved that Croquet Victoria pay Revolutionise Sport for Ad Removal upgrade for all clubs. **Action Secretary/Treasurer**

Resolved that Disciplinary Panel information be included in Sub-Committee listing on the Croquet Victoria website. **Action Secretary**

Call for nominations for Appointed Officer positions:

- State Handicapper of Association Croquet
- State Coordinator of Refereeing - Golf Croquet. **Action Secretary**

7 General Business

7.1 Matters for Decision:

7.1.1 VCC Sub-Committee Terms of Reference:

Ongoing.

7.1.2 Business Risk Assessment: Status of review by the responsible areas.

Ongoing**.**

7.1.3 Strategic Plan Implementation Sub-Committee Report:

Draft 2027-2031 Strategic Plan and Operational Plan to be distributed for feedback prior to December 2026 Council Meeting. **Action Secretary**

DEI Workshop to be planned for November 2026 for Directors.

Action Treesh Reeve

7.1.5 Croquet Victoria Archivist:

Scope of task and resources required to be established.

7.1.6 Sub-Committee Nomination:

Jeffrey Gork (Ballarat Western) was endorsed as a member of the Council Nominations Sub-Committee.

7.1.7 Clubmap:

Executive to investigate possible collaboration and report to November Council Meeting. **Action Executive**

7.2 Matters for Discussion:

7.2.1 Bullying & Harassment Online Module: replacement module still under review

Ongoing.

8 Other Business

8.1 Other Matters:

8.1.1 Complaint Handler/Complaint Decision Maker:

Job Descriptions to be sought for these positions from Australian Sports Commission. **Action Secretary**

8.1.2 Warrnambool City Croquet Club access to water supply:

SWCA Director updated the meeting re status of the future water supply for court maintenance at the Warrnambool Croquet Club.

8.2 Meeting Recap:

- endorsement of Jeffrey Gork to Council Nominations Sub-Committee
- Call for nominations for vacant Officer positions
- Draft Strategic Plan approved for distribution for feedback
- revSport ad removal option taken up
- JBWere drawdown approved
- DEI Workshop to be scheduled
- Congratulations to ISS team and event organisers

- John van der Touw service to Croquet Victoria recognised with acclamation

9 Close Meeting 8.35 pm

10 Next Meetings 2026/2027

2026

November	Monday	16	6.30 pm	Zoom
December	Monday	14	10.30 am	Cairnlea

2027

February	Monday	6.30 pm	Zoom
March	Monday	6.30 pm	Zoom
April	Monday	6.30 pm	Zoom
May	Monday	6.30 pm	Zoom
June	Monday	10.30 am	Cairnlea

Annex A	Financial Report
Annex B	Secretary's Report
Annex C	Regional Report

Annex A to
Croquet Victoria Council Meeting Minutes
19 October 2026

Treasurer Report September 2026

The main outstanding Treasurer duty I have not grappled with is Grants reconciliation. Kate and I have had a fruitful discussion and it should be in order by end October.

Croquet Australia affiliation fees of $109,875.43 and Croquet Victoria affiliation fees of $96,691.18 remain unchanged from last month. Affiliation fees will be paid to Croquet Australia in October.

In September the final payment of $5227.27 was paid for the under-stair storage. $14,269.34 (incl GST) was paid for roof cleaning.

If all the shade cloth replacements are completed the cost is likely to be an additional $64,000 compared to budget estimate of $25,000.

Bank balance in the operating account at 30th September was $92,680.02

At 30th September the grants account balance remained $23,332.76.

The net market value of our investments was $6,452,4211.04 (last month $6,536,296.40), yielding an estimated $255K in annual income. Our JB Were cash balance was $87,364.90 (274,391.54 last month) after $200,000 was invested in domestic and international infrastructure assets but not yet reflecting the $50K authorised for transfer to the operating account by Council last month.

Current operating balance at 17 October is approximately $21K, with around $6K of expenditure invoices in hand but not yet paid. I recommend a further transfer of $25K to ensure a viable operating balance through November.

Outlays on O&M and upgrades to date:

Item	FY 27 Budget	Spent FY to September	Elevator	Plumbing	AC	Whitegoods	Security	Electrics	Roof
			435.99	1,480.00	2,900.00	300.00	239.20	862.73	12,972.13
			1,046.64	1,830.00		737.50	220.00		
			171.02	580.00		2,510.00	110.00		
			1,151.30	1,520.00					
Repairs & maintenance	50,000.00	29,066.51	2,804.95	5,410.00	2,900.00	3,547.50	569.20	862.73	12,972.13
Courts	93,800.00	9,840.94							
Gardens		4,909.08							
Utilities		3,340.12							
Building upgrades	15,000.00	18,556.82							
Dishwasher	6,000.00								
Hot water system	6,400.00								
Shelter covers	25,000.00	6,465.00							
Mower	53,000.00	62,545.45							

Annex A to
Croquet Victoria Council Meeting Minutes
19 October 2026

Balance Sheet

Victorian Croquet Association Inc.
As at 30 September 2026

Account	30 Sept 2026	31 Aug 2026
Assets		
Bank		
Victorian Croquet Assoc Grant Account	23,332.76	23,332.76
Victorian Croquet Association	92,680.02	145,303.44
Total Bank	**116,012.78**	**168,636.20**
Current Assets		
Accounts Receivable	28,084.49	29,209.33
JB Were Investment Account	6,452,421.04	6,536,296.44
Total Current Assets	**6,480,505.53**	**6,565,505.77**
Fixed Assets		
Building at Cost	3,331,836.00	3,331,836.00
Cairnlea Land and Site Works at Cost	1,980,368.00	1,980,368.00
Accum Depreciation for land and building	(1,683,809.00)	(1,676,838.00)
Plant & Equipment	324,647.58	319,420.31
Less Accumulated Depreciation Plant & Equipment	(184,693.30)	(183,320.98)
Total Fixed Assets	**3,768,349.28**	**3,771,465.33**
Total Assets	**10,364,867.59**	**10,505,607.30**
Liabilities		
Current Liabilities		
Accounts Payable	3,513.43	11,741.54
Grant In Advance	22,532.76	22,532.76
GST	8,312.16	11,083.68
Total Current Liabilities	**34,358.35**	**45,357.98**
Total Liabilities	**34,358.35**	**45,357.98**
Net Assets	**10,330,509.24**	**10,460,249.32**
Equity		
Current Year Earnings	476,669.06	606,409.14
Retained Earnings	1,136,059.08	1,136,059.08
General Reserve	7,703,572.44	7,703,572.44
Special Funds	50,613.60	50,613.60
Asset Revaluation Reserve	963,595.06	963,595.06
Total Equity	**10,330,509.24**	**10,460,249.32**

SECRETARY'S REPORT

Croquet Victoria Membership
3109 (8 October 2026)

Social Media
Meta One restricts free Facebook and Instagram business pages and professional accounts to two organic posts or comments with external links per month, while paid tiers unlock higher monthly link allowances. This is seriously limiting the insertion of links in Facebook posts.

What Counts Toward the Limit
- **Organic Posts:** Standard feed posts sharing a website or external link.
- **Comments:** Placing a link inside the first comment of a post now counts against your monthly quota.

Meta Business Portfolio (formerly known as Meta Business Manager) is a centralized hub in Meta Business Suite that lets organizations manage Facebook Pages, Instagram accounts, ad accounts, pixels, and team permissions in one place.

You can remove someone from a business portfolio, provided that you have full control of the business portfolio.
Removing a person revokes their access to the business portfolio and any business assets (e.g. Facebook Page, Instagram account, ad account) that they have access to.

This is seriously limiting the insertion of links in Facebook posts and we will need to customise future posts.

revSport Club Page - removal of advertisements
Regarding Croquet Victoria's request to cover the Ad Removal upgrade for all clubs underneath. There are a couple of options, so please let me know which one you were looking for, and we will get it issued to Croquet Victoria.

Option 1 - All clubs who don't have Ad removal
Medium ($34) x 14 clubs = $476
- Small ($17) x 84 clubs = $1428
- Total: $1904

Option 2 - All clubs (including clubs that have the upgrade already)
Medium ($34) x 15 clubs = $510
- Small ($17) x 85 clubs = $1445
- Total: $1955

To note on Option 2, there are currently 2 clubs that already have the upgrade purchased (Sandringham and Koroit). We would just need to confirm whether Victoria will absorb the cost of their upgrade, is looking to absorb this within the next cycle, or whether the clubs will continue covering the cost of this upgrade.

Tribunal Panel
A zoom meeting was held with five of the six members of the Tribunal Panel present. As not all agreed to have their names listed in the Sub-Committee list on the Croquet Victoria website, they suggested the following be inserted there instead.

Disciplinary Tribunal: *The Council has appointed a panel of members to form a Disciplinary Tribunal pursuant to s.13 of the Croquet Victoria Constitution. These members are non-Directors and represent a wide cross section of the Association membership. Upon disciplinary matters arising under s.13 a Tribunal of three members from this panel will be appointed to hear the matters and the Chair of this appointed Tribunal will contact the party or parties involved in the matter, hold a hearing and make a determination as required by the Constitution.*

Further comment from the meeting
Mediator Appointments per s 14: S 14 provides for a mediation process to help manage grievances between members. S 14 d ii a provides that disputes between members and the Association shall be appointed by the Dispute Settlement Centre of Victoria. These mediators would be required to have pre-existing insurance. Other mediators may not. Note that nationally accredited mediators under the Australian Mediator and Dispute Resolution Standards (AMDRAS) are required to have insurance.

I have written to the Croquet Australia General Manager to seek advice as to whether those mediators that we appoint - who are not members of AMDRAS - are covered by insurance in the event that a party to mediation makes a claim against them for mishandling a mediation or conflict of interest for example. Our insurance policy states:

This insurance cover applies when members and other insured persons/entities are involved in activities that are sanctioned by Croquet Australia and all State/Territory. These activities include organised club competitions, coaching clinics, official events, training and trialling, fundraising activities and travel to and from these activities.*
file:///C:/Users/Cevaa/Downloads/Summary%20of%20Cover-%20Individuals,%20Members%20&%20Officials%20(1).pdf

Regional Reports to Council 2026 -

14 December 2026	GVCA, NDCA, Murray Valley

Sara Cevaal-Hewitt

Secretary

Correspondence October Council Meeting	
In - Email	
8 Sept 2026	Royal South Yarra Lawn Tennis Club - request to hire croquet equipment
15 Sept 2026	Get Active Kids Voucher Program
13 Sept 2026	Good Sports Questionnaire
16 Sept 2026	Vicsport - Future Lab Event - Participation Experience
21 Sept 2026	SunSmart Victoria - seeking sun/UV protection policies/practices
5 Oct 2026	DJSIR - caretaker mode until election result declared
6 Oct 2026	Graham Fahey - resignation as State Coordinator of Association Croquet Handicapper
7 Oct 2026	Vicsport - upcoming changes to WWCC's
8 Oct 2026	John van der Touw - resignation as State Coordinator of Refereeing Golf Croquet
Various	Vicsport eBulletins, SRV Grant opportunities, Gateball emails, club's issues with revSport, Association Croquet State Team Squad acceptances, support letter to Athlete Travel Grant application
Out Email	
5 Oct 2026	Croquet Australia - query re insurance cover for mediators
8 Oct 2026	T Bassett - confirmation of approval to construct gate
Various	distribution of eBulletins, distribution of Croquet Australia information, answering requests for information from regions and clubs to migrate to revSport.

Geelong Croquet Association Inc

Reg. No: A0024287G
ABN: 18 574 472 048

atgeelongcroquet@gmail.com
PO Box 654 Belmont Vic 3216

Geelong Region Report
CV Council Meeting 19/10/26

Membership
The Geelong Region comprises five clubs — Belmont, Colac Malet Sports, Drysdale, Eastern Park and Queenscliff — with a combined membership of **252 players**. Of these, approximately **20 play Association Croquet** and around **247 play Golf Croquet.** Overall membership remains consistent with last year; while individual clubs have experienced notable fluctuations, new members have largely offset departures.

As is occurring across Victoria, our AC player base continues to decline. Last year, the Region was unable to field sufficient teams to run an AC Pennant. This year, we are seeking support from the Metropolitan Associations in the hope that Geelong players may be able to join an existing pennant structure.

The Region is actively encouraging members to participate in club and interclub tournaments. Thanks to Colin Menzies (GC Coach and Referee), two GC Umpiring Sessions were recently conducted to familiarise members with the rules and to gently promote interest in undertaking formal Referee Training.

Regional Officials
- **Coaches:** 4 AC, 3 GC
- **Referees:** 1 AC, 4 GC
- **Umpires:** Two informal GC Umpire Training Sessions were recently organised attracting approximately 32 attendees, including participants from other country associations.
- **Handicappers:** Each club has a designated Handicapper. Earlier this year, Maurice and Sarina Cevaal-Hewitt delivered a Handicapping Training Session at Eastern Park and attendance was around 10 regional members.

Courts and Maintenance
Two clubs operate in conjunction with local Bowls Clubs, enabling their courts to be professionally maintained. Belmont and Eastern Park rely heavily on volunteers and are fortunate to enjoy consistently high standards, providing firm, fast playing surfaces. Colac's courts are maintained by the local council and continue to experience issues with surface quality and levels.

Social Media
All local clubs maintain active social media profiles, as does the Regional Association. The Geelong Croquet Association page has recently reached 1,000 followers, representing a 62% increase in the past nine months. Most club news is now communicated through these channels.

Governance and Compliance
Regional Council is encouraging all clubs to ensure they have appointed a **Child Safety Officer**, **Member Protection Information Officer (MPIO)** and **First Aid Officer** in line with contemporary governance expectations.

Member Achievements
The Region is proud to have four state representatives — Stephen Forster, Mary Cockett, Jack Williams and Chelsea Williams. In addition, many members regularly compete in neighbouring regional tournaments and are consistently among the placegetters.

Development Initiative Fund
Following the recent Umpire Training Sessions, the Region has applied for a Development Initiative Fund to support further development activities.