



Croquet Victoria Council Meeting
held Wednesday 19 November 2025 via Zoom

1 Attendance

1.1 Present:

1.1.1 Directors:

Kate Patrick (President), Stephen Forster (Vice-President), Sarina Cevaall-Hewitt (Secretary/NEDCA), Claire Keating (Treasurer), Ian Potter (Member/Murray Valley), Robin Russell (Member), Pat Smith (Member/Ballarat & District - part meeting), Rita Jenkins (Member), Treesh Reeve (Bayside - part meeting), Wayne Worlidge (EMCA), Janelle Morris (Geelong - part meeting), Tom Lacey (Gippsland - part meeting), Joan Loorham (Goldfields- part meeting), Trish Pedrotti (Goulburn Valley), Damien Kennedy (NDCA), Terry Manwaring (SEMCA), Kevin Beard (WMCMA), Rachel Cousins (Wimmera).

1.1.2 Observers:

Minn Stewart (Elsternwick), Judy Hodder (Gippsland Alternate Regional Director).

1.2 Apologies:

Damien Hadfield (NDCA), Russell Worland (SWCA).

6.34 pm Gareth Bushill (Croquet Victoria Webmaster joins meeting).

2 Opening/Declaration of Interest

The President opened the meeting at 6.30 pm with an Acknowledgement of country and respect for indigenous elders, past, present and emerging. The President welcomed Judy Hodder to her first Council Meeting.

Claire Keating declared an interest in Agenda Items involving Croquet Australia.

The President then called for a minutes silence to mark the death of Jim Clement, acknowledging his many years of volunteer contribution at state, national and international level.

6.36 pm Tom Lacey leaves meeting. Judy Hodder now acting as Gippsland Croquet Association representative to meeting.

The President requested Gareth Bushill to provide an update to the meeting on recent issues involving Croquet Victoria data on the revSport platform.

- website down for 5 days
- numerous croquet members with same name but from different states inadvertently merged causing loss of member profile data

6.37 pm Pat Smith enters meeting.

- issue not initiated at revSport level
- lack of alert when these mergers occurred a concern
- looking for improved communication and transparency with Croquet Australia

6.42 pm Janelle Morris and Joan Loorham enter meeting.

- website now functional again after restoration of data as per one week ago.

6.57 pm Gareth Bushill leaves meeting.

3 Adoption of Minutes of Previous Council Meeting

Council Meeting held 20 October 2025 be adopted as a true and correct record'.

<https://croquetvic.asn.au/minutes/20251020Council.pdf>

Resolved that the Minutes of the Croquet Victoria Council Meeting held 20 October 2025 be adopted as a true and correct record.

3.1 Business Arising from Minutes of Previous Meetings:

Robin Russell reported that the Constitution Review Working Group had received feedback as requested at previous meeting and a report will be an Agenda Item for the December Council Meeting.

Croquet Australia to be contacted re where to insert teachers name when registering a school group for Temporary Player Insurance. **Action Secretary**

4 Adoption of Financial Report

Attached as Annex A

Resolved that Financial Report be adopted.

4.1 Business Arising from Financial Report:

The Treasurer noted the following:

- Financial Delegations Authority to be an Agenda Item for December Council Meeting

Action Secretary

Resolved that Council approve draw down of \$40,000.00 from the Investment Portfolio.

5 Consent Items

5.1 Secretary's Report: including correspondence

Attached as Annex B

5.2 Marketing & Publicity Sub-Committee:

Attached as Annex C

5.3 Lawn Management Working Group:

Attached as Annex D

5.4 Council Nominations Sub-Committee Report:

Attached as Annex E

5.5 Strategic Plan Implementation Sub-Committee Report:

Verbal report from Sub-Committee Convenor.

5.6 Tournament & Fixtures Sub-Committee Report:

Attached as Annex F

5.7 Child Safe Sub-Committee Report:

Attached as Annex G

5.8 Sub-Committee Minutes Received and Distributed:

Child Safe Sub-Committee: 27 October 2025

Health & Safety Sub-Committee: 13 October 2025

Strategic Plan Implementation Sub-Committee: 14 October 2025

Constitution Review Working Group: 14 October 2025

5.9 Regional Reports:

Attached as Annex H

Resolved that Consent Items be accepted.

6 Business Arising from Consent Items

6.3 Lawn Management Working Group:

Cost of provision of soil testing to a further three clubs to be forwarded to the Strategic Plan Implementation Sub-Committee for consideration as a grant funded activity.

6.4 Council Nominations Sub-Committee:

Recommendation for procedure for engagement of next Croquet Victoria Webmaster to be an Agenda Item for December Council meeting.

Action Secretary

Roster of members prepared to accept calls forwarded from the phone returned by the Administrator to be established.

6.5 Strategic Plan Implementation Sub-Committee:

Directors advised that planning was underway for a series of Roadshows to be delivered in 2026. Input into the 2027-2031 Strategic Plan to be sought at these Roadshows along with other topics that might be of concern to clubs. Directors requested to consider suitable venues within their region to host a Roadshow.

7 General Business

7.1 Matters for Decision:

7.1.1 Finance Sub-Committee Policies:

Adoption of Investment Policy:

Resolved that current Socially Responsible Investment categories remain as listed in previous policy.

Wayne Worlidge voted against the motion.
Resolved that the amended Investment Policy be adopted subject to minor editing.

7.1.2 Sub-Committee Nominations:

The following nominations were endorsed:
State Coordinator of Refereeing Golf Croquet Assistant - Tom Lacey
Risk and Compliance Sub-Committee - Judy Hodder.

7.2 Matters for Discussion:

7.2.1 Webmaster Payment:

Resolved that the payment to our webmaster be paid from general revenue.

7.2.2 Alternate Regional Director:

Communications with Alternate Regional Directors to be an Agenda Item for December Council Meeting.

Action Secretary

7.2.3 Acceptable Signatures:

Consideration of what constitutes an acceptable signature for the various Croquet Victorian documentation.**Action Council Nominations Sub-Committee**

8 Other Business

8.1 Meeting Recap:

- One minute silence observed to mark death of former Director - Jim Clement
- Update received from Webmaster
- Approval of Investment Policy
- Endorsement of nominations
- Consideration of acceptable signatures
- Roadshow venues to be sourced.

9 Close Meeting 8.18 pm

1 Next Meetings

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December	Monday	15	Council Face to Face at Cairnlea	
2026				
January	Wednesday	28	Council	Zoom
February	Monday	16	Council	Zoom
March	Wednesday	18	Council	Zoom
April	Monday	13	Council	Zoom
May	Wednesday	20	Council	Zoom
June	Monday	15	Council Face to Face at Cairnlea	
July	Wednesday	15	Council	Zoom
August	Monday	17	Council	Zoom
September	Wednesday	16	Council	Zoom
October	Monday	19	Council	Zoom
November	Wednesday	18	Council	Zoom
December	Monday	14	Council Face to Face at Cairnlea	

Annex A	Finance Report
Annex B	Secretary's Report
Annex C	Marketing & Publicity Sub-Committee Report
Annex D	Lawn Management Report
Annex E	Council Nominations Sub-Committee Report
Annex F	Tournament & Fixtures Sub-Committee Report
Annex G	Child Safe Sub-Committee Report
Annex H	Regional Report

**Annex A to
Croquet Victoria Council Meeting Minutes
19 November 2025**

FINANCIAL REPORT OCTOBER 2025

The following financial reports are attached:

- Summary Profit and loss for seven months ended 31 October 2025 against prior year and budget
- Balance Sheet as at 31 October 2025
- JBWere Monthly report Summary October 2025

Key points to note:

The Net Operating result at the end of October is \$311,715 compared to budget of \$38,883 and \$123,020 last year. The overall result, including positive Investment market movement, is \$699,321 compared to budget of \$91,383 and \$256,725 this time last year.

Income

- a) The JB Were investment portfolio income YTD is \$351,681 compared to budget of \$150k and \$160,770 last year.
- b) VCA and ACA Affiliation fees are in line budget.
- c) ACA Courts hire is lower than budget due partly to timing in billing and partly to lower numbers in some tournaments.
- d) Grant income and expenses include spend on player development, handicapping and referee workshops.
- e) The unrealised gain on the Investment portfolio YTD is \$355,889, continuing to be much higher than expected.

Expenses

- a) MYOB and Admin support and Committees continue to be lower than budget.
- b) Differences in other expenses are mainly due to timing.

Balance Sheet

- c) Net Assets at 31 October were \$10,141,806 compared to \$9,535,200 at October last year. The movement in Net Assets for the seven months is an increase of \$674,041.
- d) Accounts Receivable is mainly affiliation fees still outstanding.
- e) See attachment for summary pages of the JB Were portfolio at 31 October showing the value of \$6,316,080 an increase of \$707k since the end of March.
- f) GST net payable reflects GST on Affiliation fees.

Cash Outlook

The operating bank account is \$67k at month end. We have some large payments coming up and it is likely we will need to draw down from the Investment portfolio. I will continue to monitor and request the amount needed next month.

Other

The Finance sub-committee is due to meet this week to review draft policies to come to the Council meeting. I will provide a further update at the meeting.

Claire Keating
Honorary Treasurer
9 November 2025

Victorian Croquet Association Inc. Profit & Loss vs Budget and Prior Year April 2025 To October 2025					
	YTD	Budgeted	\$ Difference	Last Year	\$ Difference
INCOME					
JBWERE	\$351,681.05	\$150,000.00	\$201,681.05	\$160,770.06	\$190,910.99
VCA AFFILIATIONS	\$98,218.16	\$98,254.55	(\$36.39)	\$97,636.43	\$581.73
ACA AFFILIATIONS/INSURANCE	\$106,618.22	\$106,000.00	\$618.22	\$95,334.50	\$11,283.72
MERCHANDISE/PENNANT	\$938.05	\$1,100.00	(\$161.95)	\$2,360.88	(\$1,422.83)
TOURNAMENTS	\$5,592.38	\$5,330.00	\$262.38	\$5,704.25	(\$111.87)
CATERING/BAR	\$1,056.88	\$2,000.00	(\$943.12)	\$2,306.01	(\$1,249.13)
PREMISES/COURTS/RENT	\$11,468.59	\$14,500.00	(\$3,031.41)	\$13,201.75	(\$1,733.16)
BEQUESTS/DONATIONS	\$0.00	\$0.00	\$0.00	\$1,045.00	(\$1,045.00)
GRANTS	\$10,483.11	\$4,400.00	\$6,083.11	\$19,674.04	(\$9,190.93)
Total INCOME	\$586,056.44	\$381,584.55	\$204,471.89	\$398,032.92	\$188,023.52
Gross Profit	\$586,056.44	\$381,584.55	\$204,471.89	\$398,032.92	\$188,023.52
EXPENSES					
ACA AFFILIATIONS/INSURANCE	\$108,709.09	\$106,000.00	\$2,709.09	\$97,298.18	\$11,410.91
ADMINISTRATION VCA	\$27,637.07	\$43,183.00	(\$15,545.93)	\$29,176.26	(\$1,539.19)
COMMITTEES	\$2,848.09	\$21,300.00	(\$18,451.91)	\$2,155.43	\$692.66
COUNCIL/COM travel	\$1,152.77	\$1,100.00	\$52.77	\$1,063.16	\$89.61
GRANTS	\$9,727.59	\$4,000.00	\$5,727.59	\$23,574.96	(\$13,847.37)
UNDER 21S SCHOLARSHIP	\$1,059.04	\$1,500.00	(\$440.96)	\$872.82	\$186.22
TOURNAMENTS	\$3,804.79	\$3,100.00	\$704.79	\$4,417.44	(\$612.65)
MERCHANDISE/PENNANT	\$1,249.80	\$2,400.00	(\$1,150.20)	\$3,217.55	(\$1,967.75)
VCC BUILDING	\$85,684.97	\$114,277.00	(\$28,592.03)	\$86,675.12	(\$990.15)
CATERING/BAR	\$356.36	\$2,000.00	(\$1,643.64)	\$456.91	(\$100.55)
VCC COURTS	\$24,201.82	\$35,250.00	(\$11,048.18)	\$18,559.37	\$5,642.45
STATE TEAMS G & A	\$7,909.09	\$8,590.91	(\$681.82)	\$7,545.46	\$363.63
Total EXPENSES	\$274,340.48	\$342,700.91	(\$68,360.43)	\$275,012.66	(\$672.18)
Operating Profit	\$311,715.96	\$38,883.64	\$272,832.32	\$123,020.26	\$188,695.70
OTHER INCOME					
Realised fair value gains(losses)	\$0.00	\$0.00	\$0.00	\$1,841.41	(\$1,841.41)
Unrealised fair value gains(losses)	\$387,605.32	\$52,500.00	\$335,105.32	\$131,864.01	\$255,741.31
Total OTHER INCOME	\$387,605.32	\$52,500.00	\$335,105.32	\$133,705.42	\$253,899.90
Net Profit/(Loss)	\$699,321.28	\$91,383.64	\$607,937.64	\$256,725.68	\$442,595.60

Balance Sheet

As of October 2025

ABN: 91 903 271 264

Assets		
Current Assets		
Bank Accounts		
Bendigo	\$67,464.87	
Bendigo - Grants Account	\$4,202.10	
Holding	-\$587.25	
Total Bank Accounts		\$71,079.72
Petty Cash Float		\$100.00
Total Current Assets		\$71,179.72
Accounts Receivable		
Accounts Receivable		\$14,876.48
Total Accounts Receivable		\$14,876.48
JBWERE - Investment A/c		\$6,316,080.08
Fixed Assets		
Cairnlea - Land and site works at cost		
Building at cost		\$1,980,368.00
Accumulated depreciation		\$3,331,836.00
Plant & Equipment		-\$1,607,128.00
Plant and Equipment	\$225,708.58	
Accumulated Depreciation	-\$174,323.98	
Total Plant & Equipment		\$51,384.60
Total Fixed Assets		\$3,756,460.60
Total Assets		\$10,158,596.88
Liabilities		
Current Liabilities		
Accounts Payable		\$7,984.72
Total Current Liabilities		\$7,984.72
Tax Payable		
GST Collected		\$21,753.96
GST Paid		-\$17,150.33
Total Tax Payable		\$4,603.63
Grant Liabilities		
Grants Received in Advance		\$4,202.10
Total Grant Liabilities		\$4,202.10
Total Liabilities		\$16,790.45
Net Assets		\$10,141,806.43
Equity		
Reserves		
General Reserve		\$7,703,572.44
Asset Revaluation Reserve		\$967,044.58
Retained Earnings		\$724,004.05
Current Earnings		\$699,321.28
Special Funds		\$47,864.08
Total Equity		\$10,141,806.43

Victorian Croquet Association Inc - PMA

Portfolio valuation

As at 31 Oct 2025

Net portfolio value \$6,316,080.08

Asset		Quantity	Avg unit cost \$	Actual cost \$	Unit price \$	Market value \$	Portfolio weight %	Gain/loss \$	Est income ^(a) \$	Est yield ^(b) %
Cash										
JBWCA	JBWere Cash Account	63,626.28	1.00	63,626.28	1.00	63,626.28	1.01%	-	2,131.48	3.35%
Totals				63,626.28		63,626.28	1.01%	-	2,131.48	3.35%
Credit										
+ALD0327A	Ampol Ltd Subordinated bonds FRN 3MBBSW+3.4% Callable 19/03/2027 Matures 2/12/2081	100,000	1.0358	103,585.00	1.0348	103,483.80	1.64%	-101.20	7,192.12	6.95%
+BOQ0726A	Bank of Queensland Ltd Subordinated bonds FRN 3MBBSW+1.6% Callable 29/07/2026 Matures 29/07/2031	100,000	1.0041	100,411.00	1.0052	100,515.80	1.59%	104.80	5,186.62	5.16%
+HNZ1030A	ANZ Holdings New Zealand Ltd FRN 3MBBSW+2.95% Callable 18/10/2030 Matures 18/10/2030	100,000	1.0512	105,117.00	1.0588	105,878.70	1.68%	761.70	6,818.59	6.44%
+MBL0230A	Macquarie Bank Ltd FRN 3MBBSW+1.85% Callable 20/02/2030 Matures 20/02/2035	100,000	1.0217	102,168.00	1.0336	103,359.80	1.64%	1,191.80	5,602.10	5.42%
+NAB1131A	National Australia Bank Ltd Subordinated bonds FRN	100,000	1.0297	102,965.33	1.0256	102,555.70	1.62%	-409.63	5,753.37	5.61%
+QBE1028A	QBE Insurance Group Ltd FRN 3MBBSW+2.55% Callable 26/10/2028 Matures 26/10/2038	100,000	1.0155	101,549.00	1.0357	103,570.60	1.64%	2,021.60	6,266.02	6.05%
ETL0019AU	PIMCO GLOBAL CREDIT W	264,489.1571	0.9894	261,689.53	0.913	241,478.60	3.82%	-20,210.93	11,566.82	4.79%
HOW0052AU	KAPSTREAM ABSOLUTE RETURN INCOME	227,608.2593	1.1903	270,930.65	1.1807	268,737.07	4.25%	-2,193.58	12,872.51	4.79%
IOF0046AU	JANUS HENDERSON AUSTRALIAN FXD INTST	258,095.3384	1.016	262,236.21	1.0051	259,411.62	4.11%	-2,824.59	12,425.82	4.79%
SUBD	VANECK AUSTRALIAN SUBORDINATED DEBT ETF	16,140	24.8998	401,882.40	25.32	408,664.80	6.47%	6,782.40	23,089.56	5.65%
Totals				1,812,534.12		1,797,656.49	28.46%	-14,877.63	96,773.53	5.38%
Real Assets										
GLIN	ISHARES FTSE GBL INFRASTRUCTURE (AUD HEDGED) ETF	4,100	29.3422	120,302.95	28.62	117,342.00	1.86%	-2,960.95	3,473.32	2.96%
GLPR	ISHARES FTSE GBL PROPERTY EX AUS (AUD HEDGED) ETF	3,000	26.69	80,070.00	26.48	79,440.00	1.26%	-630.00	2,955.17	3.72%
IOF0184AU	RESOLUTION CAPITAL GBL PPTY SECS UH SII	60,309.0841	1.3265	80,000.00	1.3365	80,603.09	1.28%	603.09	2,869.47	3.56%
PIM6769AU	ATLAS INFRASTRUCTURE AUST FDR FD - UNHGD	69,573.2839	1.7248	120,000.00	1.7535	121,996.75	1.93%	1,996.75	4,343.08	3.56%
Totals				400,372.95		399,381.84	6.33%	-991.11	13,641.04	3.42%
Equity - Domestic										
AMC	AMCOR PLC CDI 1:1 FOREIGN EXEMPT NYSE	4,620	15.99	73,873.80	12.09	55,855.80	0.88%	-18,018.00	3,675.31	6.58%

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Victorian Croquet Association Inc - PMA

Portfolio valuation

As at 31 Oct 2025

Net portfolio value \$6,316,080.08 continued

Asset		Quantity	Avg unit cost \$	Actual cost \$	Unit price \$	Market value \$	Portfolio weight %	Gain/loss \$	Est income ^(a) \$	Est yield ^(b) %
Equity - Domestic										
APA	APA GROUP FULLY PAID UNITS STAPLED SECURITIES	5,430	9.2454	50,202.54	9.18	49,847.40	0.79%	-355.14	3,165.31	6.35%
ARG	ARGO INVESTMENTS LIMITED FPO	10,056	6.7512	67,889.79	9.18	92,314.08	1.46%	24,424.29	3,314.08	3.59%
BFL0004AU	BENNELONG EX-20 AUSTRALIAN EQUITIES	62,082.1394	2.094	130,000.00	2.3483	145,787.49	2.31%	15,787.49	6,545.86	4.49%
BHP	BHP GROUP LIMITED FPO	3,310	17.4187	57,656.06	43.45	143,819.50	2.28%	86,163.44	5,709.63	3.97%
BXB	BRAMBLES LIMITED FPO	3,230	10.38	33,527.40	24.86	80,297.80	1.27%	46,770.40	2,256.37	2.81%
CBA	COMMONWEALTH BANK OF AUSTRALIA. FPO	840	38.64	32,457.60	171.64	144,177.60	2.28%	111,720.00	4,238.82	2.94%
COL	COLES GROUP LIMITED. FPO	2,840	17.56	49,870.40	22.05	62,622.00	0.99%	12,751.60	2,304.49	3.68%
CSL	CSL LIMITED FPO	384	283.7748	108,969.54	178.50	68,544.00	1.09%	-40,425.54	1,864.40	2.72%
HOW0020AU	WAVESTONE AUSTRALIAN SHARE	111,351.6857	1.6151	179,842.12	2.8241	314,468.30	4.98%	134,626.18	14,119.63	4.49%
IAG	INSURANCE AUSTRALIA GROUP LIMITED FPO	7,420	5.24	38,880.80	7.86	58,321.20	0.92%	19,440.40	2,408.67	4.13%
MQG	MACQUARIE GROUP LIMITED FPO	500	89.13	44,565.00	218.56	109,280.00	1.73%	64,715.00	3,770.16	3.45%
NAB	NATIONAL AUSTRALIA BANK LIMITED FPO	2,740	21.9148	60,046.42	43.62	119,518.80	1.89%	59,472.38	4,709.04	3.94%
RGN	REGION GROUP FULLY PAID UNITS STAPLED SECURITIES	25,450	1.4396	36,638.93	2.44	62,098.00	0.98%	25,459.07	3,638.94	5.86%
RIO	RIO TINTO LIMITED FPO	870	28.29	24,612.30	132.87	115,596.90	1.83%	90,984.60	5,155.62	4.46%
RMD	RESMED INC CDI 10:1 FOREIGN EXEMPT NYSE	1,720	29.20	50,224.00	39.53	67,991.60	1.08%	17,767.60	1,862.97	2.74%
TCL	TRANSURBAN GROUP FULLY PAID ORDINARY/UNITS STAPLED SECURITIES	7,870	11.5539	90,929.07	14.48	113,957.60	1.8%	23,028.53	5,492.76	4.82%
TLS	TELSTRA GROUP LIMITED FPO	14,250	3.4615	49,326.92	4.88	69,540.00	1.1%	20,213.08	2,892.86	4.16%
WBC	WESTPAC BANKING CORPORATION FPO	3,940	16.8645	66,446.05	38.74	152,635.60	2.42%	86,189.55	6,151.21	4.03%
WDS	WOODSIDE ENERGY GROUP LTD FPO	598	29.76	17,796.48	24.80	14,830.40	0.23%	-2,966.08	636.22	4.29%
WES	WESFARMERS LIMITED FPO	1,450	11.9919	17,388.31	84.00	121,800.00	1.93%	104,411.69	3,459.12	2.84%
Totals				1,281,143.53		2,163,304.07	34.24%	882,160.54	87,371.47	4.04%
Equity - International										
IHVV	ISHARES S&P 500 AUD HEDGED ETF	7,020	38.3974	269,550.00	62.59	439,381.80	6.96%	169,831.80	3,471.12	0.79%
MAQ0464AU	ARROWSTREET GLOBAL EQUITY FUND	245,645.7609	1.2805	314,551.46	1.6499	405,290.94	6.42%	90,739.48	7,538.41	1.86%
MAQ0557AU	WALTER SCOTT GLOBAL EQUITY HEDGED	317,044.0084	1.0079	319,539.89	0.9963	315,870.95	5%	-3,668.94	5,875.20	1.86%
MAQ8746AU	IFP GLOBAL FRANCHISE II (H) (WHOLSL) W	133,440.9926	1.3574	181,128.02	1.4287	190,647.15	3.02%	9,519.13	3,546.04	1.86%
PLA0002AU	PLATINUM INTERNATIONAL FUND	0.04	1.25	0.05	2.00	0.08	-	0.03	-	1.86%
VAN0003AU	VANGUARD INTERNATIONAL SHARES INDEX	128,799.79	1.8274	235,368.58	4.1997	540,920.48	8.56%	305,551.90	10,061.12	1.86%
Totals				1,320,138.00		1,892,111.40	29.96%	571,973.40	30,491.89	1.61%

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Portfolio valuation

As at 31 Oct 2025

Net portfolio value \$6,316,080.08 continued

Asset	Quantity	Avg unit cost \$	Actual cost \$	Unit price \$	Market value \$	Portfolio weight %	Gain/loss \$	Est income ^(a) \$	Est yield ^(b) %
Portfolio totals			4,877,814.88		6,316,080.08	100%	1,438,265.20	230,409.41	3.65%
Net portfolio totals			4,877,814.88		6,316,080.08	100%	1,438,265.20	230,409.41	3.65%

- (a) **Estimated income**
This estimation is based on historical returns and should not be regarded as an accurate indication of future earnings.
- (b) **Estimated yield percentage**
The estimated yield is the estimated income as a percentage of the market value.

Important Notice: The Portfolio valuation does not disclose liabilities as at the end of quarter that are associated with partly paid securities. Any liabilities at end of quarter will be separately notified to you in writing, if applicable and any such notice will form part of this report. For further information, contact your JBWere Adviser.
Total portfolio value represents the aggregate of the Market value of assets in your portfolio. Net portfolio value represents your Total portfolio value after any receivables (including but not limited to income declared but not paid) and payables have been taken into account.

SECRETARY'S REPORT

Croquet Victoria Membership 3052 (9 November 2025)

Social Media Update

Currently the Croquet Victoria Facebook page is heading towards 1,400 followers. During the 28 days to 4 November 2025 the Croquet Victoria Facebook page was viewed more than 80,000 times. This was due to constant updates during the recent Association Croquet Worlds at the National Croquet Centre, Florida, America.

Tournaments Awaiting Results

Eight Association Croquet Tournaments await results. Six Golf Croquet Tournaments await results.

Region and Club Secretaries Zoom Meeting

Held on Wednesday 22 October 2025, 37 Region and Club Secretaries attended. Positive feedback. Planning the next zoom meeting for late January or early February when we will tackle what appears on the home page of each club's revSport website.

Director Training

Four Directors yet to complete Bullying & Harassment online module.
Seven Alternate Directors yet to complete Bullying & Harassment online module.
Three Directors yet to complete a Governance module (The Start Line or Step-In Step-Up).
Six Alternate Directors yet to complete Governance online module.

A5 Version of Golf Croquet Rules

60 remaining.

Circular Resolution

The circular resolution seeking a vote on Golf Croquet Selection Sub-Committee matters reached a majority on 1 November 2025.

Regional Reports to Council 2025/2026 - yearly report to be included in Annual Report

16 February 2026	WMCMA
20 April 2026	SEMCA, NEDCA, Gippsland, SWCA
17 August 2026	EMCVA, Bayside
19 October 2026	Ballarat, Geelong, Goldfields, Wimmera
14 December 2026	GVCA, NDCA, Murray Valley



Secretary

Correspondence November Council Meeting	
In - Email	
17 Oct 2025	Eileen Gough - resignations as Geelong Alternate Regional Director
22 Oct 2025	Hamilton Croquet Club - acknowledgement and appreciation of Development Initiative funding
27 Oct 2025	SRV - TMA Reporting Reminder
	Croquet Australia - adoption of Tournament Management Guide 2025
29 Oct 2025	Play by the Rules - Diversity & Inclusion in Sport Forum 2026
	Croquet Australia - Membership Data Survey
31 Oct 2025	Croquet Australia - Board Meeting Summary
7 Nov 2025	Croquet Australia - advice of 2026 affiliation fees and that fees will not be collected via revSport
9 Nov 2025	Gippsland Croquet Association - notification of death of Jim Clement
Various	VCC utility invoices, Vicsport eBulletins, Croquet Australia event flyers/position vacancies/newsletter, Gateball emails, Sub-Committee Nominations, queries about Development Initiative, A5 Golf Croquet Rule Book orders, Golf Croquet State Team Squad acknowledgements.
Out Email	
20 Oct 2025	Vicsport - advice of Croquet Victoria Delegate to upcoming AGM
Various	distribution of eBulletins, distribution of national event flyers, requests for information from regions and clubs to migrate to revSport.

M and P Sub-Committee Quarterly Report for the Croquet Victoria Council Meeting November 19, 2025

Background

The sub-committee meets monthly and is tasked with promoting the sport across Victoria and Southern NSW. Our efforts are focused on enhancing the visibility of and engagement with mallet sports

Activities over the last quarter

The following is a summary of key activities taken by the sub-committee during the quarter

- The Terms of Reference for the Marketing & Publicity Sub-Committee were reviewed and adjusted.
- Ongoing distribution of the monthly newsletters highlighting club achievements, providing marketing tips and tricks and promoting and celebrating events such as the invitation by the Governor to introduce croquet on Australia Day at Government House.
- The newsletter is now online and we are encouraging Club secretaries to distribute the link to all members given the importance of a grass-roots-level marketing of croquet by existing members.
- A new one-page monthly Club Profile is included in each newsletter (alternating city and regional clubs) to share how each Club supports existing members and attracts new members.
- Evidence for the success of initiatives through survey data and other feedback mechanisms is needed and the Sub-Committee is currently reviewing survey questions.
- The Croquet Victoria Secretary has provided a Google Drive folder to enable the Committee to build on previous success and knowledge. A concern with volunteer bodies is that knowledge is lost and work is duplicated as new committee members replace old.
- Demand from Clubs for bookmarks and trifold brochures continues.
- The Marketing Manager of Croquet England will provide bespoke advice to a Club(s) in Victoria wanting to focus on expanding their membership. A preliminary meeting with Alison Maugham from Croquet England was held to discuss the logistics. This activity is part of the approved budget.
- Marketing and publicity feedback was provided by Sarina Cevaal-Hewitt indicating the need for a focus on new members.

Future focus

- We are seeking better evidence for the success of initiatives through survey data and other feedback mechanisms.
- Promoting mallet sports through livestreaming of competitions and coaching videos is an opportunity for Croquet Victoria. The Committee and the Croquet Victoria Secretary are currently researching the logistics of managing in-house livestreaming based on the experiences of Croquet England and Gateball Australia and have two equipment lists to compare.
- Croquet England's how-to-play tri-fold brochure will be adapted for Victorian Come and Try events.
- As well as broad marketing approaches, the M&P Sub-Committee will focus on encouraging the promotion of mallet sports at a grass-roots level.

Clare Newton
Secretary
Marketing and Publicity Sub-Committee

**Annex D to
Croquet Victoria Council Meeting Minutes
19 November 2025**

Report to Council from the Lawns Management Working Group (16/11/2025).

I realize that this WG is supposed to report to council at each meeting, but feel that this is not necessary unless there are clubs looking for help with their lawns.

Since the last report we have had 3 croquet clubs looking for soil testing and a management plan. The clubs are Phillip Island, Sale and Ivanhoe Park. All have been contacted by a "Living Turf" Representative and soil testing done for these clubs. "Living Turf" have assured me that they are still willing to continue with the same program as last year, and at the same cost for soil testing and production of a management report to each club tested.

I would still like the opportunity for the clubs that have fully utilized the service and followed the recommendations to the fullest, to be given a follow up soil test over the next couple of years to confirm the actions taken by the club. This would be a nice way to finish what we have started.

Eaglehawk Croquet Club rang on Monday night seeking a soil test and report to be implemented at their club. I have been in touch with "Living Turf" to put the process in motion.

This takes the total number of clubs taking up the offer of soil testing and a following report, to 37 since the program started in mid 2024.

Thanks

Ian Potter

Footnote: The following shows the Directors which clubs from within their Region have been involved with the lawns management project.

Ballarat and District (4 clubs) had Ballarat Alexandra and Ballarat Western involved

Bayside (5 clubs) had Brighton involved.

Eastern Metro (6 clubs) had Ringwood involved with Ivanhoe Park as new to the program.

Geelong (5 clubs) had Belmont, Drysdale, Geelong Eastern Park and Queenscliff involved.

Gippsland (13 clubs) had Korumburra, Warragul and Wonthaggi involved with Sale and Phillip Island as new to the program.

Goldfields (4 clubs) had Castlemaine and Maryborough involved with Eaglehawk as new to the program.

Goulburn Valley (8 clubs) had Deniliquin, Euroa and Kyabram involved.

Murray Valley (6 clubs) had Boort, Charlton, Mildura, Red Cliffs and Wycheproof involved.

North Eastern (14 clubs) had Albury and Wangaratta involved.

Northern District (5 clubs) had Kyneton, Macedon Ranges, Maldon and Quarry Hill involved.

South East Metro (5 clubs) had Mornington involved.

South Western (5 clubs) had Portland and Warrnambool involved.

Western Metro (4 clubs) was not involved.

Wimmera (3 clubs) had Casterton, Dimboola and Horsham involved.

The purpose of this is to highlight the spread of clubs taking up the opportunity and to advise the Directors of activity within their Region, as this was done on a club basis and not on a region basis.

Tournaments and Fixtures Sub-committee - Discussion Points

October 2025

Meetings have been held throughout July to October at an interval of 3 to 4 weeks

Continued discussions have included updates, identification of any issues, future planning and possible changes to events held at VCC to improve conditions for players and to consider impact of tournaments on regional and country clubs to maximise participation by players.

- GC events at VCC
- VCC events at VCC- both Victorian and Australian croquet events
- CA Ricochet tournament held at VCC- Croquet Australia event
- Under 21 Events
- Gateball events
- Unifying events including all croquet disciplines- "Carnival of Croquet"

Hosting of the GC Nationals (Gold Medal, Women's and Men's Championships and Interstate Shield) in September 2026 is our major focus.

- Require up to 12 courts in addition to the 12 courts at VCC. Looking at clubs within 90 minutes of VCC.
- Venues will need a Venue Manager, Referees, Hoop setters, Catering, training (eg, Croquet Scores)
- Consider Live Streaming, Sponsorship, Functions

The Croquet Australia Tournament Calendar has been updated. Changes will affect the Croquet Victoria Calendar for the 2026-27 season

2026-27 Victorian Calendar – Will commence requesting proposed tournament dates from clubs in February 2026. There are already numerous clubs requesting the same weekends for next year. Unable to confirm these until CA dates are known and all clubs have submitted their dates.

OHS subcommittee have requested review of some documentation

First Aid Equipment update at VCC - defibrillator and medical equipment supplies have been updated by St Johns and VCC now on a yearly update list with St Johns for review.

Kitchen assessment by Brimbank Council – conducted and passed August 2025

Catering at VCC-ongoing investigation into options for external catering due to current unavailability of assistance from RNB croquet club and Rosalie and Dennis Newman (volunteers) as occurred in 2024.

TM's – still looking for additional support- willingness to train any interested persons. Lachlan Berryman has begun assisting with AC tournaments when available

Referees- Continuing to encourage referees to attend VCC- numbers noted to be low with consistently the same people assisting for both AC and GC disciplines

Regional GC Championship planning and changes - ongoing discussion with delegates trying to support Regions to ensure they can compete in this event. CV Council has approved an extension to the period in which players can change Handicap and still be eligible for the Regionals.

Child Safe Sub Committee – Report to Council

The CSSC has prepared a report summarising a survey conducted in late 2024 as follows;

Child Safe Policy Implementation – Progress Report (Second Draft)

In the second half of 2024 a questionnaire was circulated to establish a benchmark regarding Child Safe Policy Implementation. The response was excellent and much appreciated. Further progress is anticipated as Clubs digest the data and revisit current positions.

Nearly 80% of Clubs responded. The table below gives the picture across the eight questions put to all Clubs across the State. The figures do not all come to the same total- a few Secretaries were unsure with their answers.

On balance the results are seen as encouraging. A good start has been made. Some gaps in compliance can be clearly seen.

Question	Yes	No	Work in Progress
Does your Club have its own Child Safe Policy?	38	20	7
Has your Club signed the Croquet Victoria Declaration?	38	18	
Does your Club have a Child Safe Champion?	44	18	
Has your Club adopted the Croquet Victoria Child Safe Code of Conduct?	44	15	
Clubs with members with a current Working With Children Check?	53		
Has your Club recorded current WWCC details using the Croquet Victoria member information page?	16		A few partially
Do you have a process of reference checking for volunteers who offer to work with children?	10		
Do you believe your Club meets the 11 Child Safe Standards?	16		About 15

Early in 2026 there will be the opportunity for Secretaries (via a zoom forum) to review just where their Club stands in respect of compliance. The forum will take on board concerns, blockage points and will also be able to map out a way forward.

Proposed Action

1. Furnish the report to each Club in early December and seek a response
2. In early 2026 conduct a zoom meeting with Club secretaries
3. Follow up with discussions regarding achieving the 11 Child Safe Standards

Russell Worland

Secretary CSSC



Ballarat and District Croquet Association Report

November 2025

Sadly, clubs have lost some long-time members due to ill-health. The AC players, particularly, were the hardest hit with illness and hospital this winter. We miss Ian and Anne McKee who are such long-time AC club members. The others are on the mend with new knees and hips. It seems we might be able to field a good team in the Geelong Challenge next month.

Western was very successful in Seniors' week with recruitment. Alexander seems to add a new player each week including a newcomer from England who is a -2. There are over 130 members in the region. They are generally retirees and we have no juniors playing

The B&DCA Open Doubles and Singles, Xmas in July, Season Opening, the Beaufort and Western Social days, the Wimmera and the Geelong Challenges were all events with good attendance. Because we have only two clubs to field teams, Pennant has become impossible. We have replaced Pennant with Cross-town challenges which have been much enjoyed. Alexander has introduced a singles and Double tournament for players 9 to 16. The number of entries shows that players are interested in trying some competition. The report will be next year!

Lack of GC referees has been an ongoing problem. With the help of Croquet Victoria we plan to hold a workshop next year with a Referee/Examiner. Hopefully there will be some who become enthused about the rules and then pass the exam. At least self-refereeing would improve.

Lawns are in focus because the AC Country Regionals will be hosted by our region next March. The 4 Alexander lawns were fully renovated last December are to have the final push next month. Yea! Goodbye to moss! Western's two front lawns are in a similar position and their third lawn will be totally renovated. We share the same greens - keeper!

Preparations are well underway for the Country Regionals. The invitations will be out shortly. Ballarat is the place to be next March.