



Wet Day Procedure

The following procedure has been implemented to reduce the risks associated with potential water leaks entering the VCA's building at Cairnlea on rainy days before the long-term roof rectifications can be completed. The risks include water getting into electrical circuits via wall cavities and water on the floor causing slip and fall hazards.

On rainy days, the following wet day procedure is to be followed:

1. The person responsible for carrying out this Wet Day procedure is the person responsible for the security of the building at the time
2. The responsible person is to implement the wet day procedure if it is a wet day, or if the weather forecast prior to each day's play predicts any significant rainfall.
3. The wet day procedure includes:

Safety Note: If any doubt about safety of the electrics or facility in general, cordon off access to affected areas or building.

Part A – If wet on arrival at building:

- a) Check for water around electrical switchboards and all wall power outlets:
 - i. Affected areas or outlets must be turned off at switchboard **if safe to do so**, and marked with a sign saying DANGER - DO NOT USE – POTENTIAL ELECTRICAL HAZARD
- b) Check for water on the floors:
 - i. Do not touch water, **FIRST ENSURE** that water has not flowed from an electrical outlet or circuit (usually in the walls) as this has the potential for electrocution.
 - ii. If safe to do so, mop up any excess water and cordon off area to avoid slips and falls.

Part B – If dry but rain forecast:

- a) Ensure mats are in position at all entrances as a precaution against wet floors causing slips and falls; and
- b) Monitor conditions throughout the day.
- c) If it rains, follow procedure for Part A.

Part C – If dry and no rain forecast:

- d) Monitor conditions throughout the day; and
 - e) If it rains, follow procedure for Part A.
4. The responsible person must have a reasonable belief the building is safe at all times. If they reasonably believe the above measures have not been adequate, then the building is not to be used, eg follow the VCA's Evacuation Plan.

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