



# Victorian Croquet Association Inc

A0001560E ABN 91 903 271 264

trading as Croquet Victoria

## TOGETHER MORE ACTIVE PLAYER DEVELOPMENT PROJECT WORKING GROUP

This working group is tasked with coordinating Croquet Victoria's Together More Active Player Development Project.

This project aims to

1. increase regular and ongoing participation in croquet as a sport
2. provide players with structured opportunities to develop their play.

Subsidiary outcomes include:

1. improve opportunities for coach and official development
2. improve sport governance
3. continue to attract international and national sporting events to Victoria
4. improve understanding of issues relating to and impacting on sport in Victoria.

### APPOINTMENT

The **TMA PDP** Working Group will have at least four and up to six members appointed by the Council of Croquet Victoria:

- State Coordinator of Coaching as ex-Offico member
- members and non-members nominated by Regions or Clubs
- coopted members recommended by the Working Group.

In addition it will include

- one or two members nominated by Sport and Recreation Victoria.

Council will appoint the Chair of the Working Group. It is to elect a Secretary from within its members.

### DURATION

The Working Group is to oversee the project for the duration of the funding provided by the State Government, subject to the timeline agreed with SRV.

It is to provide a final report and recommendations to Council following the expiration of the project. Its term of office expires when its final report has been accepted by Council.

### REPORTS AND MINUTES

The **TMA PDP** Working Group is to provide a progress report to each regular meeting of the Croquet Victoria Council, through the Secretary. Reports are to include details of activities and expenditure. Additionally, the PDP WG is to provide reports as required for Sport and Recreation Victoria, and contribute items to *Malletsports* and Facebook.

Meetings may be held electronically (training will be provided if required).

Minutes of each meeting of the Working Group are to be provided to the Croquet Victoria Secretary within seven (7) days of such meeting, to be made available to Croquet Victoria Council members.

### QUALIFICATION FOR THE TMA PDP WORKING GROUP MEMBERSHIP

To be a member of the **TMA PDP** Working Group, a member needs to have experience relevant to the duties of the Working Group.

**191216Together More Active Terms of Reference**

*Adopted by Croquet Victoria Council 16 December 2019*

*Page 1 of 2*

## **DUTIES**

The **TMA PDP** Working Group will act as a project control group with responsibility for managing the TMA Player Development Project, in line with the Croquet Victoria submission to Sport and Recreation Victoria and subject to guidance by the Croquet Victoria Council.

Specific responsibilities include:

### **1. PROJECT TIMELINE**

In consultation with Sport and Recreation Victoria and the Committee of Management, to develop, implement and monitor a project timeline for delivering two day workshops for players at different levels of competitive achievement (Novice, Developing, Advanced).

### **2. INVOLVEMENT OF COACHES**

To recruit, brief and coordinate the involvement of appropriate leading coaches in both Association Croquet and Golf Croquet. Includes overseeing a role description for leading coaches.

To recruit and brief additional coaches as required for coaching weekends.

### **3. INFORMATION DISTRIBUTION**

To publicise the project to potential participants and support the organisation of coaching weekends, including consultation with regional associations and arrangements for venues.

### **4. GUIDANCE FOR COACHES**

To obtain and circulate documentation for the assistance of participating coaches.

### **5. MANAGEMENT OF RESOURCES AND BUDGET**

To oversee the distribution of funding to defray expenses involved with the project, including the costs of coaches and training weekends in line with the project application.

### **6. OVERSEE PROJECT**

To evaluate and monitor risks and achievements.

## **AUTHORISATION**



16 December 2019