



## STATE HANDICAPPER/S JOB DESCRIPTION

The State Handicapper/s for Croquet Victoria will have overall responsibility for the coordination of all relevant aspects of handicapping within the area administered by Croquet Victoria.

### Supervision

The State Handicapper/s is/are appointee/s of the Council of Croquet Victoria and report/s to that body's Committee of Management, through the Secretary and to the Croquet Victoria general membership through the Annual Report.

### Duties

The duties of the State Handicapper/s include the following:

- Liaison with the National Handicapper/s, as appropriate
- Assist Club and Tournament Handicappers in understanding and applying the Automatic Handicap System (AHS) and the appropriate Croquet Australia Handicapping Regulations
- Review individual members Handicap Card/s as necessary. Refusal will result in a member being ineligible for competitive play in line with ACA policies'
- If required, liaise with Club Handicappers when they are making non-automatic changes to members handicaps to ensure that a uniform standard applies throughout Croquet Victoria
- Provision of a budget for proposed activities/resources to the Treasurer for inclusion in the Croquet Victoria annual budget;
- Provision of a report of their activities for the year for inclusion in the Croquet Victoria Annual Report.
- Other AHS-related functions as required by Croquet Victoria.

### AUTHORISATION

Sarina Cevaal-Hewitt  
17 December 2018  
Victorian Croquet Association Inc