



STATE COORDINATOR OF COACHING

JOB DESCRIPTION

The State Coordinator of Coaching (SCC) for Croquet Victoria will have overall responsibility for the coordination of all relevant aspects of coaching within Victoria.

Supervision

The SCC is an appointee of the Council of Croquet Victoria and reports regularly to that body's Committee of Management, through the Secretary. Reports are to include details of activities and expenditure.

Duties

The duties of the SCC include the following, as appropriate:

- Ensuring appropriate Croquet Victoria representation on any Croquet Australia Coaching Committee and at meetings concerning coaching;
- Chairing the Croquet Victoria Coaching Committee (*note that this will require amendment of the Coaching Policy*);
- Coordinating the training, accreditation and reaccreditation of coaches within Victoria;
- Maintaining a list of accredited coaches within Victoria;
- Providing a budget for proposed activities/resources to the Treasurer for inclusion in the Croquet Victoria annual budget;
- Coordinating the availability of coaching resources - accreditation requirements; coaching manuals; DVD's; Q & A sheets; books, etc.
- Other activities as directed.