



**Croquet Victoria Annual General Meeting
10.30 am Monday 17 June 2024 at Victorian Croquet Centre**

Timetable

In the lead up to the Croquet Victoria 2024 AGM, crucial dates are:

Sunday 3 March 2024

Secretary to call for Reports for 2024 Annual Report to be with Secretary by Sunday 5 May 2024.

Sunday 17 March 2024:

- Secretary to call for Regional Nominations from both Club & Regional Secretaries for Croquet Victoria Life Membership to be with Secretary by Monday 15 April 2024
Rule 9.5 Life Members of VCA Constitution
- Secretary to call for Nominations for Sub-Committees and Appointed Officials to be with Secretary by Sunday 5 May 2024 to distribute with May CoM Agenda papers.

Thursday 11 April 2024

Secretary to call for Notice of Motion of Special Business to be with Secretary by Saturday 11 May 2024.

Tuesday 16 April 2024:

- Secretary to call for Nominations for CoM by 60 days prior to AGM – *Rule 24.3 (a)* to be with Secretary by Sunday 5 May 2024 for distribution with AGM papers 35 days prior to AGM
- Regional nominations for Croquet Victoria Life Membership due 60 days prior to AGM – *Rule 7(a)*

Sunday 5 May 2024

Nominations for Sub-Committees and Appointed Officials to Secretary.

Sub-committee membership and Appointed Officials will be appointed by Council at a meeting to follow the AGM

- Nominations for CoM to Secretary by 35 days prior to AGM – *Rule 21.3(c)*
- Notice of Motion of Special Business to Secretary by 35 days prior to AGM – *Rule 18.2(b)*
- Appointed Officers and Committee, etc. reports for 2024 Annual Report to Secretary.

Saturday 18 May 2024

Prepare AGM Notice & Agenda.

Sunday 19 May 2024*

Secretary to distribute Notice (& Agenda) of Annual General Meeting, 28 days* prior - *Rule 15.1*

By 10.30 am Monday 27 May 2024

Regions to notify VCA Secretary of their Regional Director to Secretary– 21 days prior to AGM - *Rule 23.3(c)*

Saturday 8 June 2024

Secretary to distribute Notice (and Agenda) of Council Meeting 7 days* prior

By 10.30 am Saturday 15 June 2024

Notification of Regional Delegates to AGM to Secretary 48 hours before meeting – *Rule 12.2*

*The requirement is for 28- or 7-days' clear notice – neither the day of notification nor the day of the meeting can be counted in the number of days' notice.

Sarina Cevaal-Hewitt
Honorary Secretary Croquet Victoria