



Croquet Victoria 2021 AGM – Monday 21 June 2021 (start time to be advised dependent on whether the meeting is face-to-face or online)

Timetable

In the lead up to the Croquet Victoria 2021 AGM, crucial dates are:

Monday 8 March 2021:

- Secretary to call for Nominations for Sub-Committees and Appointed Officials to be with Secretary by Friday 7 May 2021.
- Secretary to call for VCA Life Membership nominations from regions due by Monday 19 April 2021.

Monday 19 April 2021:

- Regional nominations for life membership of VCA due 60 days prior to AGM – Rule 9.5(a).
- Secretary to call for Nominations for Committee of Management by 60 days prior to AGM – Rule 24.3(a).
- Above nominations to be with Secretary by Friday 7 May 2021 for distribution with AGM papers 28 days prior to AGM, these will be distributed Friday 14 May 2021
 - President
 - Treasurer
 - Two Ordinary Member positions.
- Secretary to call for Notice of Motion of Special Business to be with Secretary by Friday 7 May 2021.
- Secretary to call for Appointed Officers and Sub-Committees, etc. reports for 2021 Annual Report to be with Secretary by Friday 7 May 2021.

Friday 7 May 2021:

- Nominations for Sub-Committees and Appointed Officials to Secretary.
Sub-committee membership and Appointed Officials will be appointed by Council at a meeting to follow the AGM.
- Nominations for Committee of Management to Secretary by 35 days prior to AGM – Rule 24.3(a).
- Notice of Motion of Special Business to Secretary by 35 days prior to AGM – Rule 18.2(b).
- Appointed Officers and Committee, etc. reports for Annual Report to Secretary.

Friday 14 May 2021:*

- Secretary to distribute Notice (& Agenda) of Annual General Meeting, 28 days* prior - Rule 18.1.

By Monday 24 May 2021:

- Regions to notify VCA Secretary of their Regional Director – 21 days prior to AGM - Rule 23.3(c).

Friday 11 June 2021:

- Secretary to distribute Notice (and Agenda) of June Council Meeting 7 days* prior.

By Saturday 19 June 2021:

- Notification of Regional Delegates to AGM to Secretary 48 hours before meeting – Rule 15.2.

*The requirement is for 28 or 7 days' clear notice – neither the day of notification nor the day of the meeting can be counted in the number of days' notice.

Sarina Cevaal-Hewitt
Honorary Secretary VCA