



## Croquet Victoria 2020 AGM – 10.30 am Monday 15 June 2020

### Timetable

In the lead up to the Croquet Victoria 2020 AGM, crucial dates are:

#### Monday 11 March 2020:

- Secretary to call for Nominations for Sub-Committees and Appointed Officials to be with Secretary by Friday 8 May 2020.
- Secretary to call for VCA Life Membership nominations from regions.

#### Monday 13 April 2020:

- Regional nominations for life membership of VCA due 60 days prior to AGM – Rule 9.5(a).
- Secretary to call for Nominations for Committee of Management by 60 days prior to AGM – Rule 24.3(a).
- Above nominations to be with Secretary by Friday 8 May 2020 for distribution with AGM papers 28 days prior to AGM, these will be distributed Friday 15 May 2020
  - Vice President
  - Secretary
  - Three Ordinary Member positions.
- Secretary to call for Notice of Motion of Special Business to be with Secretary by Friday 8 May 2020.
- Secretary to call for Appointed Officers and Sub-Committees, etc. reports for 2020 Annual Report to be with Secretary by Friday 8 May 2020.

#### Friday 8 May 2020:

- Nominations for Sub-Committees and Appointed Officials to Secretary.  
*Sub-committee membership and Appointed Officials will be appointed by Council at a meeting to follow the AGM.*
- Nominations for Committee of Management to Secretary by 35 days prior to AGM – Rule 24.3(a).
- Notice of Motion of Special Business to Secretary by 35 days prior to AGM – Rule 18.2(b).
- Appointed Officers and Committee, etc. reports for Annual Report to Secretary.

#### Friday 15 May 2020:\*

- Secretary to distribute Notice (& Agenda) of Annual General Meeting, 28 days\* prior - Rule 18.1.

#### By 10.30 am Monday 25 May 2020:

- Regions to notify VCA Secretary of their Regional Director – 21 days prior to AGM - Rule 23.3(c).

#### Friday 5 June 2020:

- Secretary to distribute Notice (and Agenda) of June Council Meeting 7 days\* prior.

#### By 10.30 am Saturday 13 June 2020:

- Notification of Regional Delegates to AGM to Secretary 48 hours before meeting – Rule 15.2.

\*The requirement is for 28 or 7 days' clear notice – neither the day of notification nor the day of the meeting can be counted in the number of days' notice.

Sarina Cevaal-Hewitt  
Honorary Secretary VCA