



Croquet Victoria AGM – 10.30 am Monday 17 June 2019

Timetable

In the lead up to the Croquet Victoria 2019 AGM, crucial dates are:

Monday 11 March 2018:

- Secretary to call for Nominations for Sub-Committees and Appointed Officials to be with Secretary by Friday 10 May 2019.
- Secretary to call for VCA Life Membership nominations from regions.

Monday 15 April 2019:

- Regional nominations for life membership of VCA due 60 days prior to AGM – Rule 9.5(a)
- Secretary to call for Nominations for Committee of Management by 60 days prior to AGM – Rule 24.3(a)
- Above nominations to be with Secretary by Friday 10 May 2019 for distribution with AGM papers 28 days prior to AGM, these will be distributed Friday 17 May 2019
 - President
 - Treasurer
 - Two Ordinary Member positions
- Secretary to call for Notice of Motion of Special Business to be with Secretary by Friday 10 May 2019.
- Secretary to call for Appointed Officers and Sub-Committees, etc. reports for 2019 Annual Report to be with Secretary by Friday 10 May 2019.

Friday 10 May 2019:

- Nominations for Sub-Committees and Appointed Officials to Secretary. *Sub-committee membership and Appointed Officials will be appointed by Council at a meeting to follow the AGM*
- Notice of Motion of Special Business to Secretary
- Nominations for Committee of Management to Secretary by 35 days prior to AGM – Rule 24.3(a)
- Notice of Motion of Special Business to Secretary by 35 days prior to AGM – Rule 18.2(b)
- Appointed Officers and Committee, etc. reports for Annual Report to Secretary.

Friday 17 May 2019:*

- Secretary to distribute Notice (& Agenda) of Annual General Meeting, 28 days* prior - Rule 18.1

By 10.30 am Monday 27 May 2019:

- Regions to notify VCA Secretary of their Regional Director – 21 days prior to AGM - Rule 23.3(c)

Friday 7 June 2019:

- Secretary to distribute Notice (and Agenda) of June Council Meeting 7 days* prior

By 10.30 am Saturday 15 June 2019:

- Notification of Regional Delegates to AGM to Secretary 48 hours before meeting – Rule 15.2

*The requirement is for 28 or 7 days' clear notice – neither the day of notification nor the day of the meeting can be counted in the number of days' notice.

Sarina Cevaal-Hewitt
Honorary Secretary VCA