

Your Contact if you have concerns:  
[INSERT NAME]

# Child Safe Standards

## GUIDE FOR TEENS

<b>Date created:</b>	July 2023				
<b>Audience:</b>	Teenagers, parents and guardians of Croquet in Victoria. <b>It is not recommended that this guide be provided to members under the age of <u>13</u> years.]</b>				
<b>Version:</b>	2023:1				
<b>Purpose of Document:</b>	Help children and young people in sport to understand: <ul style="list-style-type: none"><li>• that sport should be safe;</li><li>• that it's OK to tell an adult they trust if they have any concerns; and</li><li>• their own responsibilities when participating in sport.</li></ul>				
<b>Actions:</b>	<ul style="list-style-type: none"><li>• Read and understand</li><li>• Encourage others to read, understand and promote.</li><li>• Make available to children and young people in croquet.</li></ul>				
<b>Review:</b>	July 2024, if not prior				
<b>[ORGANISATION] Contact:</b>	[INSERT NAME]				
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<b>Other relevant resources (see Croquet Victoria's website for all resources listed):</b>	<ul style="list-style-type: none"><li>• Child Safe Code of Conduct</li><li>• eSafety Guide</li><li>• Child Safe Posters</li><li>• Form – Confidential Record of Child Safe Concern</li></ul>				



# Child Safe Standards

## GUIDE FOR TEENS

### YOUR CLUB'S CONTACT FOR CHILDREN

NAME:

PHONE NUMBER:

### THREE IMPORTANT MESSAGES

The **three key messages** to always keep in mind are:

1. Croquet should be fun, safe and enjoyable.
2. You should never feel uncomfortable around others in croquet, particularly adults.
3. If you don't feel safe or comfortable, **it's OK to speak up**. We want you to **tell an adult that you trust** – whether that's your mum or dad, guardian, coach, team manager, Club Child Safety Officer or another member of your croquet club or family.

### YOUR RIGHTS

We believe that all children involved in our sport should:

- Feel comfortable;
- Feel safe;
- Be able to contact your parents/guardians or others at any time if you feel unsafe, uncomfortable or distressed when you are involved in croquet;
- Be provided with clear directions and feedback to positively change your behavior if you have broken any rules or misbehaved;
- NOT be subject to disciplinary action involving verbal or physical punishment, or any form of treatment that could reasonably be considered cruel, frightening, humiliating or like you are being put down; and
- Be provided opportunities to have a say or give feedback about croquet activities.

### OUR COMMITMENT TO YOU IN CROQUET

Croquet now has a **Child Safe Commitment Statement** that aims to make sure you are protected from harm. When involved in croquet, we want it to be enjoyable for everyone. So, we'll try to make sure that activities are suitable for your age and development and are led by appropriately qualified people.

Croquet commits to:

- Doing our best to make sure that you are protected from harm;
- Supervising your involvement in croquet in Victoria;
- Obtaining parent/guardian permission in writing before we can:
  - take you on an excursion;
  - arrange overnight stays or camps; and/or
  - provide transport to another location.



- Ensuring that there are enough appropriate adults and staff around to look after children at croquet.
- Trying to make sure that **you are not alone** with staff, coaches, volunteers or officials where they can't be seen by other adults – in person and online (see the Guide for children – eSafety tips);
- Trying to make sure that **croquet staff, coaches, volunteers and/or officials stay within their role**. This means that they cannot be employed for looking after you or visiting you at your home unless with the permission of your parent/guardian. They are not allowed to friend you on Facebook, take photos or footage of you for Instagram, YouTube, Snapchat, TikTok or other forms of social media unless they are doing this through official club communication channels with the consent of your parent/guardian.
- **Communication between you and coaches, officials and volunteers** in our sport must be regarding your involvement in croquet unless your parent/guardian has given their permission for you to have contact with them at a particular time;
- Guiding children fairly, respectfully and appropriate to their age and background;
- **Reporting and responding to any incidents** of abuse or neglect towards children involved in croquet.
- Where and when possible, our **croquet staff, volunteers and officials wear a uniform and/or have an appropriate name badge visible** when on duty;
- Being fair and making sure everyone gets to have a turn, no matter what their background, or ability.

## WHAT TO DO IF YOU HAVE CONCERNS:

- If at any stage you feel uncomfortable, unsafe or worried, you should let your parent/guardian or a trusted adult in croquet know what has happened – they will want to support you.
- All you need to do is tell someone about what happened and they will do their best to make sure that you feel safe and protected from harm.
- You will not get in trouble for speaking up about something that worries you or makes you feel unsafe.

## RESPONSIBILITIES OF TEENS IN CROQUET

When you are involved in croquet, you also have some responsibilities. These include:

- Letting an adult/member/parent/guardian know if you are unhappy or you don't feel safe;
- Treating others with respect;
- Following the rules when involved in croquet;
- Remembering that there are others involved in croquet. You are certainly free to choose your own friends. However, don't stop other children from enjoying and participating in croquet; and
- Listening to others and respecting their opinions.