



Victorian Croquet Association Inc
A0001560E ABN 91 903 271 264
trading as Croquet Victoria

MANDATORY BOARD QUOTAS WORKING GROUP TERMS OF REFERENCE

AUTHORITY

The Mandatory Board Quotas Working Group (MBQWG) was established by Council at its meeting of 19 June 2017. These Terms of Reference are issued under the authority of the Croquet Victoria Appointees, Sub-Committees and Working Groups Policy - 17 June 2014, as amended 14 December 2015.

COMPOSITION

The MBQWG consist of three members, at least one woman and one man, appointed by Council, with membership listed in Council Minutes.

DURATION

Unless otherwise decided by Council, the term of the working group will expire on 30 June 2019.

RESPONSIBILITIES

The working group is to examine all aspects of Department of Health & Human Services requirements for mandatory board quotas and make recommendations to Council on how to achieve these requirements.

Formal liaison with persons and entities outside Croquet Victoria is to be through, or Arranged through, the Secretary in the first instance.

REPORTING

The working group is to report to the Croquet Victoria Council bi-monthly and is to provide a copy of minutes of meetings to the Secretary within seven (7) days of each meeting.

AUTHORISATION

19 June 2017
Victorian Croquet Association Inc