



## Croquet Victoria AGM – 10.30 am Monday 18 June 2017

### Timetable

In the lead up to the Croquet Victoria 2018 AGM, crucial dates are:

#### **Monday 26 March 2018:**

- Secretary to call for Nominations for Sub-Committees and Appointed Officials to be with Secretary by Friday 4 May 2018.

#### **Monday 16 April 2018:**

- Regional nominations for life membership of VCA due 60 days prior to AGM – Rule 9.5(a)
- Secretary to call for Nominations for Committee of Management by 60 days prior to AGM – Rule 24.3(a)
- Above nominations to be with Secretary by Friday 11 May 2018 for distribution with AGM papers 28 days prior to AGM, these will be distributed Friday 18 May 2018
  - Vice-President
  - Secretary
  - Ordinary Member Trish Watts
  - Ordinary Member James Lynch
- Secretary to call for Notice of Motion of Special Business to be with Secretary by Friday 11 May 2018.

#### **Friday 4 May 2018:**

- Nominations for Sub-Committees and Appointed Officials to Secretary.  
*Sub-committee membership and Appointed Officials will be appointed by Council at a meeting to follow the AGM*

#### **Friday 11 May 2018:**

- Nominations for Committee of Management to Secretary by 35 days prior to AGM – Rule 24.3(a)
- Notice of Motion of Special Business to Secretary by 35 days prior to AGM – Rule 18.2(b)
- Appointed Officers and Committee, etc. reports for Annual Report to Secretary.

#### **Friday 18 May 2018:\***

- Secretary to distribute Notice (& Agenda) of Annual General Meeting, 28 days\* prior - Rule 18.1

#### **By 10.30 am Monday 28 May 2018:**

- Regions to notify VCA Secretary of their Regional Director to Secretary– 21 days prior to AGM - Rule 23.3(c)

#### **Friday 8 June 2018:**

- Secretary to distribute Notice (and Agenda) of Council Meeting 7 days\* prior

#### **By 10.30 am Saturday 16 June 2018:**

- Notification of Regional Delegates to AGM to Secretary 48 hours before meeting – Rule 15.2

\*The requirement is for 28 or 7 days' clear notice – neither the day of notification nor the day of the meeting can be counted in the number of days' notice.

Sarina Cevaal-Hewitt  
Honorary Secretary VCA